

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 12TH JUNE 2017 AT SARN LIFE LONG LEARNING CENTRE

PRESENT

Councillors:	Elaine Jones (Chair) S Dobbs P Harris S Hyde D Lewis J Lewis M Nott Y Nott F Watkins M Williams
Apologies:	L Richards J Phillips G Thomas
Clerk:	Ann Harris
Public:	No public in attendance

Minute No:

14/17-18 ITEM 2 TO RECEIVE DECLARATIONS OF INTEREST

Name	Minute Number	Declaration	Speak/Vote
David Lewis	26 (1)	BCBC - Development Control & Planning	No/No
Janice Lewis	26 (1)	BCBC - Development Control & Planning	No/No

15/17-18 ITEM 3 TO RECEIVE NORMA MORGAN FOR DEMENTIA FRIENDS AWARENESS TRAINING

The Chair welcomed Norma Morgan from the Alzheimer's Society who is on secondment to BAVO to the meeting. An hour's training session on Dementia Friends Awareness was given to Members which was extremely informative and interesting.

16/17-18 ITEM 4 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE ANNUAL AND ORDINARY MAY 2017 MINUTES

Amendment: Item no 4A/17-18 in the Annual Minutes. The word 'service' to be replaced with 'serve'.

Resolved: To accept the minutes of the Meetings held on 22nd May 2017 as a true and accurate record with the above amendment.

17/17-18 ITEM 5 TO RECEIVE REPORTS FROM PACT MEETINGS

Sarn & Bryncoch PACT: Disappointment at the lack of SWPolice presence was noted. The PCSO reported that there were 17 reports of violence against a person, but with no further details available the feedback was disappointing. Two letters had been received thanking the Community Council for their support in providing a community skip recently.

Bryncethin PACT: The meeting had been postponed until the following week.

Resolved: The Clerk was asked to write to Chief Inspector Jason Herbert to ask him to attend the next Community Council meeting for an update on local matters.

18/17-18 ITEM 6 TO CONSIDER MATTERS ARISING FROM THE MAY 2017 MINUTES

1.Code of Conduct Training

The Clerk reminded Members that the One Voice Wales Code of Conduct Training would be taking place at the Life Long Learning Centre on 13th June 2017 starting at 6.30 pm prompt and ending at 9.00 pm.

Footpath Coity Wallia Commoners

Huw Griffiths of Coity Wallia Commoners is in the process of giving the Clerk a report on what work needs to be carried out to repair the footpath referred to at the May meeting on Coity Wallia.

Defibrillator

The Clerk reported that Tynycoed Surgery do have a defibrillator, but it is not available for the public to use and is not available out of surgery hours.

Resolved: The Clerk was asked to invite Ryan Gibson of MediTec to the start of the July meeting to give a short presentation of community defibrillators.

19/17-18 ITEM 7 TO ADJOURN IF NECESSARY TO RECEIVE PUBLIC QUESTIONS

No members of the public were present.

20/17-18 ITEM 8 TO TO CHANGE THE TERMS OF REFERENCE FOR FINANCIAL DONATIONS

A change was proposed to the current Financial Donations Terms of Reference to allow financial donation requests to be considered twice a year, once in May and once in November and this was agreed.

Resolved: The Clerk would amend the Terms of Reference to reflect the change agreed.

21/17-18 ITEM 9 TO RECEIVE AN UPDATE ON THE MEMORIAL HALL CAR PARK

The Chair and Clerk had met with the Project Manager to discuss the appearance of pot holes so quickly after the recent repair. The reasons for this had been explained and was discussed further at the meeting.

Resolved: It was agreed that the Clerk would continue to pursue the necessary permissions in order to apply to the Welsh Government to allow the tarmacking of the car park surface.

22/17-18 ITEM 10 FINANCE & ACCOUNTS

The Clerk requested authorisation to pay the £1,178.36 of invoices for May and this was agreed. The breakdown of the amount was as follows:

<i>Ref.</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>	<i>p</i>
000024	Paul Hooper Signs	Update Chair's Honours Roll	108	00
01/05/17 BP	A Harris	Clerk Salary (May 2017)	614	36
31/5/17 BP	HMRC	PAYE & NI (5 th April/May 2017)	456	00
Total			£1,178	36

The balances carried forward to June 2017:

Lloyds Bank Account A/C 8246806002

Balance £73,511.47

Swansea Building Society

Balance £25,400.97

Total balance c/f June 2017 £98,912.44

Finance Request

A letter of application from Bryncethin Allotment Association was brought forward from the May 2017 Ordinary Meeting requesting financial assistance for the upkeep of their community plot. They request funds to purchase paint, paint brushes and compost.

Internal Audit 2016/17

A notice of appointment of date for the exercise of electors' rights for the accounts for the year ended 31st March 2017 has been put up on Sarn Life Long Learning Centre's noticeboard and on the website. In addition, a copy of the Internal Auditor's report has been received and has been tabled for Members' information, along with a copy of the completed Audit Statement. There were some points to note in the report and some recommendations.

Resolved: The Chair and Clerk were given the full Council's approval to complete, sign and date the "Council confirmation prior to audit" section of the statement in order for the Clerk to complete the paperwork to send to the External Auditor. The bank account balances were noted. The Clerk was asked to write to Bryncethin Allotment Association requesting further information.

23/17-18 ITEM 11 CHAIR'S REPORT INCLUDING ANNOUNCEMENTS AND ENGAGEMENTS

The Chair reported that she'd recently attended Bridgend Town Council's WWII re-enactment day on 10th June which had been well organized and an excellent family event.

Resolved: This information was noted.

24/17-18 ITEM 12 CLERK'S REPORT

Draft Social Media Policy

The Clerk tabled a draft Social Media Policy for consideration. Members were asked to feed back any comments to the Clerk before the next meeting in order that the policy could be approved and adopted in July.

Coity Wallia Commoners

I've received a request from Huw Griffiths of Coity Wallia Commoners to attend the September meeting of the Community Council to make a presentation to ask if the Community Council would consider supporting the Commoners position in trying to put the grazing rights back onto the Sarn Park site.

Resolved: It was agreed to consider the draft Social Media Policy for adoption in July and to invite Huw Griffiths to the start of the September meeting to give a presentation regarding grazing rights on the Common.

25/17-18 ITEM 13 CORRESPONDENCE

No.	Sender	Details
1.	BAVO	Wellbeing Grants - details of an information briefing on the People's Health Trust 'Active Communities' grant scheme and details of the scheme.
2.	BCBC	A letter from Air Vice Marshall Garry Tunnicliffe, the Defence Services Secretary requesting that the Armed Forces flag be flown on 24 th June 2017
3.	BCBC	Announcement of the new Mayor, her Consort and the Deputy Mayor and Deputy Mayoress.
4.	One Voice Wales	Details of the public appointment of a Research Ethics Committee Professional Practitioner
5.	One Voice Wales	Plant a Tree Charter Legacy Tree - register your town or community council as a Charter Branch.
6.	One Voice Wales	One Voice Wales' May 2017 e-bulletin
7.	One Voice Wales	The Welsh Government's Historic Environment Update
8.	BAVO	Information about a free funding surgery with Welsh Church Act Fund (not just for Churches) 7 th July in Maesteg
9.	BCBC	Details of the Swansea Special Festival taking place 10 th to 13 th July
10.	BCBC	Further information for those who expressed an initial interest in becoming a member of the Authority's Standards Committee

11.	Abertawe Bro Morgannwg Community Health Council	Results of their Hospital Food and Drink Survey
12.	One Voice Wales	Federation of City Farms & Community Gardens details of events
13.	Seafarers UK	A letter requesting that the Red Ensign is flown on 3 rd September on Merchant Navy Day
14.	Bridgend Town Council	A request to display posters and leaflets in the community for the WWII Re-enactment Day held on 10 th June
15.	Maesteg Town Council	Invitation for the Chair and Consort to attend four of the Maesteg Festival Events taking place throughout June.
16.	Cenin Group	An invitation to RAF Stormy Down Memorial Unveiling on 2 nd July 2017.
17.	Play Wales	A Focus on Play briefing for Town and Community Councils providing information about how to support better opportunities for children to play in their own communities.

Resolved: The correspondence was noted. The Chair would consider the invitation to attend the Maesteg Festival events.

26/17-18 **ITEM 14 PLANNING MATTERS** (Councillor J Lewis left the room for this item)

Applications and Decisions

Reference	Proposal	Location
Applications:		
P/17/459/FUL	First floor side and single storey rear extension	25 Highland Avenue Bryncethin CF32 9YH
Decisions:		
None to date		

Persimmon Homes West Wales

A consultation letter has been received regarding the Replan at Dol yr Ysgol, Abergarw Road, Brynmenyn with an opportunity for the Community Council to comment on the proposals by 25th June 2017.

Resolved: to make no objection to the above application. The Clerk was asked to reply to Persimmon asking for further information regarding school catchment and community benefit funds.

27/17-18 ITEM 15 ITEMS FOR THE JULY 2017 MEETING

- Short presentation by Ryan Gibson of MediTec re. defibrillators including Q&A
- Discussion on the Draft Social Media Policy circulated to Members
- Discussion on Halloween arrangements
- Discussion on Christmas arrangements

28/17-18 ITEM 16 DATE & VENUE FOR THE NEXT MEETING

The next Ordinary Meeting of the Community Council will take place on Monday 10th July 2017 at Sarn Life Long Learning Centre at 6.00 pm

The meeting closed at 8.22 pm

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Chair of Council

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10th July 2017