

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 10TH JULY 2017 AT SARN LIFE LONG LEARNING CENTRE

PRESENT

Councillors: Elaine Jones (Chair)

S Dobbs
S Hyde
D Lewis
J Lewis
M Nott
Y Nott
G Thomas

Apologies: P Harris
J Phillips
L Richards
F Watkins
M Williams

Clerk: Ann Harris

Public: No public in attendance

Minute No:

29/17-18 ITEM 2 TO RECEIVE DECLARATIONS OF INTEREST

Name	Minute Number	Declaration	Speak/Vote
David Lewis	43 (1 & 2)	BCBC - Development Control & Planning	No/No
Janice Lewis	39 (3 & 4)	Community Gardens	No/No
	43 (1 & 2)	BCBC - Development Control & Planning	No/No
Gary Thomas	43 (1 & 2)	BCBC - Development Control & Planning	No/No

30/17-18 ITEM 3 TO RECEIVE RYAN GIBSON OF MEDITEC FOR A PRESENTATION ON COMMUNITY DEFIBRILLATORS

The Chair welcomed Ryan Gibson and Mike Bevington from MediTec and Bridgend Responders to the meeting. They gave a presentation on community defibrillators and answered any questions Members had. The cost per defibrillator is £3,206.

Resolved: Members considered the presentation and voted on whether to go ahead and fund a community defibrillator, 2 Members voted in favour and 2 abstained from the vote, so it was decided not to go ahead at this time.

31/17-18 ITEM 4 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE ORDINARY JUNE 2017 MINUTES

Resolved: To accept the minutes of the Meetings held on 12th June 2017 as a true and accurate record.

32/17-18 ITEM 5 TO RECEIVE SERGEANT NICK JONES OF SOUTH WALES POLICE INCLUDING REPORTS FROM PACT MEETINGS

The Chair welcomed Sergeant Nick Jones to the meeting. He talked about crime since May which were mainly anti-social behavior and motoring issues and explained the ASIS project. Concerns from the Members were:

- the need for a mobile speed camera between the Masons in Bryncethin and the traffic lights, not further up past the Royal Oak where there is a permanent speed camera
- the lack of PCSO attendance at recent PACT meetings and the lack of information in the crime figures
- the long periods of time without a PCSO on duty and that there is no mobile number available for them
- a request for a scoping exercise to be carried out regarding speeding

Resolved: Sgt. Jones agreed to request that police monitor the area mentioned, explained that PCSOs work later shifts on a Friday as most problems are experienced later in the day and agreed to pass the PCSOs Samsung numbers on to the Clerk and arrange for the crime figures to be more in depth.

33/17-18 ITEM 6 TO CONSIDER MATTERS ARISING FROM THE JUNE 2017 MINUTES

Code of Conduct Training

Councillors Jean Phillips and Felicity Watkins are due to attend training on 18th July in Bridgend.

Footpath 46 Coity Wallia Commoners

Huw Griffiths has now examined the path and given the Clerk advice and photographs of what work needed to be done and the Clerk has submitted that information to the Rights of Way department at BCBC.

Memorial Hall Car Park

Written permission has now been received from the Commoners and the application can now go ahead to the Welsh Government to obtain permission to tarmac the car park. In addition the Project Manager Geoff Whittington has provided the Clerk with a list of potential grants that we could apply for funding to carry out the work. In order to make the project more attractive to funders he suggest that it would be good to including planting of the grass bund and ditch and suggests Yellow Flag Iris or something similar that would give a good visual impact. He also suggest including the school children in the planting. Whilst the application is being processed which may take some time, the Clerk will look into funding opportunities.

Finance Request

The Clerk had written to Bryncethin Allotment Association for further information but have not received a reply to date.

Planning

The Community Council's response to the consultation letter regarding the Re-plan at Dol yr Ysgol, Abergarw Road has been sent to Persimmon as requested, but no response has been received from Persimmon to date.

Resolved: Attendance at the Code of Conduct training was noted as were the Clerk's actions.

34/17-18 ITEM 7 TO ADJOURN IF NECESSARY TO RECEIVE PUBLIC QUESTIONS

No members of the public were present.

35/17-18 ITEM 8 TO DISCUSS THE NEW REFUSE AND RECYCLING SYSTEM

The Chair expressed her disappointment that some St Brides Minor Councillors had signed an open letter to BCBC regarding their concerns, but had not felt it necessary to express their concerns at a Community Council meeting held a few days earlier, especially given that there are 3 BCBC councilors present at the meetings. Members felt that signing the letter as a Councillor of the Community Council was misleading and that there should have been a discussion first at a Community Council level and the Community Council could then have decided whether the Community Council Members wanted to write a joint letter. Many issues were identified by Members.

Resolved: That issues should have been raised in the first instance at Community Council level and could have been raised with the appropriate BCBC Councillor.

36/17-18 ITEM 9 TO DISCUSS A NEW SOCIAL MEDIA POLICY

The Clerk had drafted a Social Media Policy based on the One Voice Wales model and had circulated to Members for their comments.

Resolved: It was agreed to adopt the policy.

37/17-18 ITEM 10 TO CONSIDER ARRANGEMENTS FOR HALLOWEEN

Last year's provision and this year's requirements were discussed.

Resolved: It was agreed to hold a Halloween Party at Sarn Life Long Learning Centre on Friday 27th October 2017. The Finance Committee would monitor the cost which would be taken out of the budgeted events money.

38/17-18 ITEM 11 TO CONSIDER ARRANGEMENTS FOR CHRISTMAS

Last year's provision and this year's requirements were discussed.

Resolved: It was agreed to hold 3 events: Friday 30th November 2017 Bryncethin light switch on, Friday 8th December 2017 light switch on and Children's Christmas Party at Sarn Life Long Learning Centre and Friday 15th December 2017 Christmas Carol Service at Sarn Life Long Learning Centre. The Finance Committee would monitor the cost which would be taken out of the budgeted events fund and Christmas lighting fund. The Clerk would make the room bookings and book Rev Pare and the Choir for the Carol Service, Councillor J Lewis would book the children's entertainment and Councillor G Thomas would book the Christmas lights with Centre Great.

39/17-18 ITEM 12 FINANCE & ACCOUNTS

1.The Clerk requested authorisation to pay the £3,685.88 of invoices for June and this was agreed. The breakdown of the amount was as follows:

<i>Ref.</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>	<i>p</i>
1/6/17	A C Harris	Salary (June 2017)	614	36
1/6/17 BP	Zurich Insurance	Annual Renewal	585	76
1/6/17 BP	Rowan Garden Designs	Invoice no 1862	1,219	00
1/6/17 BP	Rowan Garden Designs	Invoice no 1863	25	00
1/6/17 BP	A C Harris	Stationery, printing, postage, business cards, paper supply	102	34
1/6/17 BP	E Jones	Chair's Allowance	300	00
1/6/17 BP	F Watkins	Vice-Chair's Allowance	150	00
2/6/17 BP	A C Harris	Mileage March/April/May	65	52
chq000025	One Voice Wales	Annual Membership	405	50
chq000026	ACD Skips	Skip Provision	218	40
Total			£3,685	88

2.Balances carried forward to July 2017

Lloyds Bank Account A/C 8246806002
Balance £69,825.59

Swansea Building Society
Balance £25,400.97

Total balance c/f July 2017 £95,226.56

3.Financial Requests

From the Community Gardens for a contribution of £140 towards their Open Day on 23rd July 2017 and from Bryncethin Memorial Hall for a contribution towards recent maintenance costs.

4.Footpaths

The Clerk had received a verbal request from the Community Garden tenants for a payment of 6 x £25 (£150) for cutting the footpath that runs between the two sections of the Community Gardens.

5.Printing

The Clerk requested that the Community Council shares the cost of the photocopier/printer rental that she has with another two community councils. This will be a much cheaper option for the Community Council than buying ink and supplying equipment and will cost approximately £63.33 per quarter.

Resolved: It was agreed to approve a donation of £140 to the Community Gardens for their Open Day, to obtain a price from Rowan Garden Designs for cutting the path that runs between the two Community Gardens to compare costs, to defer consideration of a donation to the Memorial Hall until November and agreed that the Council would contribute to the quarterly photocopier/printer rental.

40/17-18 ITEM 13 CHAIR'S REPORT INCLUDING ANNOUNCEMENTS AND ENGAGEMENTS

The Chair had received a letter of thanks from ex Councillor Kay Wilcox in response to the Community Council's letter thanking her for her service to the community. The Chair had attended a Maesteg Festival Talent Competition and had thoroughly enjoyed the event.

Resolved: This information was noted.

41/17-18 ITEM 14 CLERK'S REPORT

Draft Complaints Procedure

Copies were distributed to Members for comments before the September meeting for approval and adoption at that meeting.

Draft Model Local Resolution Protocol for Town and Community Council

The Public Service Ombudsman has agreed to the principle of referring some complaints against Members back to Community and Town Councils for a local resolution. However to date there has not been a common process for Community and Town Councils to follow in dealing with such matters. To assist the sector, One Voice Wales has drawn up a model protocol which any Community and Town Council can use in dealing with such complaints. Copies were distributed to Members for comments before the September meeting for approval and adoption at that meeting.

Resolved: The information and action of the Clerk was noted. Both draft documents would be considered for approval and adoption at the September 2017 meeting.

42/17-18 ITEM 15 CORRESPONDENCE

No.	Sender	Details
1.	BAVO	<ul style="list-style-type: none">• Volunteering June e-bulletin• Youth Led Grants applications invited by 14th July• World Blood Donor Day in Maesteg 16th June
2.	Sarn and Bryncoch PACT	<ul style="list-style-type: none">• Minutes of the meeting held on 3rd July 2017
3.	BCBC	<ul style="list-style-type: none">• Local election charges for St Brides Minor• New mobile CCTV van• Award winning animal attraction - Ddraig Valley Farm• Civic Sundays details• Sian Smith, Education Officer BCBC working in relation to the new recycling scheme concentrating on community engagement• Proposed installation of traffic signals and one way traffic flow Sarn• Active Travel Networks Consultation - responses to be received no later than 1st September. The link to the page which includes draft maps and the survey: www1.bridgend.gov.uk/services/consultation.aspx
4.	One Voice Wales	<ul style="list-style-type: none">• E-bulletin June 2017• Save the date - details of Annual Conference and AGM 30th September 2017• Sustainable Management Scheme• Details of the Great Place Scheme in Wales• Area AGM Meeting - 10th July 2017

		<ul style="list-style-type: none"> • Details of Welsh Government workshops for local government representatives on higher activity radioactive waste management and disposal • Conference and Innovative Practice Awards 5th July 2017
5.	Matthews Confidential Shredding	<ul style="list-style-type: none"> • Information on the service provided by this confidential waste specialist

Resolved: The correspondence was noted.

43/17-18 **ITEM 16 PLANNING MATTERS**

(Councillors J Lewis and G Thomas left the room for this item)

Applications and Decisions

Reference	Proposal	Location
Applications:		
P/17/507/FUL	Proposed kennels & cattery and temporary dwelling	Ty Risha Farm Pen y Cae Penyfai CF32 9SN
P/17/502/FUL	Install a portacabin unit for the purposes of office space for initial term of 3 years	Bridgend Adoption Centre Green Acres Pant Hirwaun Heol y Cyw CF32 9UJ
P/17/528/FUL	Conversion of existing outbuilding to 2 no. holiday lets with associated external alterations	The Coppings Bryncethin CF32 9YR
P/17/514/FUL	Change use from B1 to uses B1, B2 and B8 to include maintenance of buses and vehicles with ancillary offices and parking of buses and vehicles	Units 1-3 4 Attlee Street Brynmenyn Industrial Estate CF32 9TQ
Decisions:		
P/17/339/FUL	Change of use from storage to D2 use (fitness/aerobic/spinning classes)	Block B Unit 6 Parc y Bont

	Refused.	Aneurin Bevan Avenue Brynmenyn Industrial Estate CF32 9TD
P/17/336/FUL	Proposed single storey side extension Conditional Consent	Hendre Post Farm Access off A4061 Blackmill Bridgend CF35 6DP
*P/17/157/FUL	Two storey side extension Conditional Consent	26 Heol y Mynydd Sarn CF32 9UH
P/17/604/FUL	Erection of 22 dwellings/flats with associated parking and amenity space Withdrawn	Land at Lower Llansantffraid Sarn CF32 9NW
Appeals:		
P/17/71/FUL	Remodelling of dwelling to include; new roof shape, alterations and extension of existing bungalow and loft conversion including dormers and detached garage/storage building with first floor and dormers The appeal will run under the Householder Appeals procedure and the start date is 22 nd June 2017. There is no opportunity for interested parties to submit any further comments. However there is a right to withdraw any representations already made so that they are not taken into consideration by the Inspector when determining the appeal, this must be done within 4 weeks of the appeal start date.	Penybryn Bridgend Road, Bryncethin CF32 9TG

*2.Site Visit Inspection:

Application no P/17/157/FUL 26 Heol y Mynydd, Sarn CF32 9UH Two storey side extension.

A site visit inspection of the above development took place on 5th July 2017. Vice-Chair Councillor Felicity Watkins attended on behalf of the Community Council. The merits of the application were

discussed at the Development Control Committee on 6th July 2017 and conditional consent was given.

Resolved: No objections to the applications, decisions or appeal were given.

44/17-18 ITEM 17 ITEMS FOR THE SEPTEMBER 2017 MEETING

- Draft Complaints Procedure
- Draft Model Local Resolution Protocol for Town and Community Council

The Clerk reminded Members that Huw Griffiths of Coity Wallia Commoners would give a short presentation at the start of the September meeting.

45/17-18 ITEM 18 DATE & VENUE FOR THE NEXT MEETING

The next Ordinary Meeting of the Community Council will take place on Monday 11th September 2017 at Sarn Life Long Learning Centre at 6.00 pm

The meeting closed at 8.37 pm

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Chair of Council

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11th September 2017