**MINUTES OF THE**

**BURTON JOYCE PARISH COUNCIL MEETING**

**Held Tuesday 4th November 2014**

**Carnarvon Rooms, Burton Joyce at 7.30pm**

**Present:** Cllrs C & P Blandamer, Cluff, Fife, Hazard, Hyde, Johnson & Wells

**In Attendance:** Jackie Dawn (Parish Clerk) and Steve Wright (BJ Society) for item 14/845 only\*

**14/854 Apologies:** Cllrs Greenfield & Hutt

**14/855 Declarations of Interest:** None received

**14/856 Minutes of Meeting held on 7th October 2014**

The Minutes of the meeting held on the 7th October 2014 were agreed as a true record and signed by the Chair.

**14/857** **Open Session for the Public – *meeting adjourned at 7.32pm***

Steve Wright, Chair of the Burton Joyce Society presented an introduction to the new Burton Joyce Society which had been formed from the merger of the Burton Joyce Residents Association and Preservation Society. Members expressed their thanks to Mr Wright for the introduction and requested that the Parish Clerk write to the Burton Joyce Society in recognition of the new group and to look forward to an excellent working relationship with them in the future. Themeeting reconvened at 7.33pm

It was ***resolved*** to change the order of the agenda.

**14/858 Community Engagement Committee**

It was ***resolved*** to receive minutes of the meeting held on the 14th October 2014 and to consider the recommendations contained therein:

**(i) Shelford Parish Council – Mineral Extraction Proposal**

a. Cllr Fife described the background with regard to Brett Aggregates proposal to extract gravel from the Shelford West site and Shelford Parish Councils request that Burton Joyce Parish Council support them in their objection. It was ***resolved*** that Burton Joyce Parish Council would support Shelford Parish Council in their objection to gravel extraction at the Shelford West site.

Members then discussed the possible implications to Burton Joyce should the gravel extraction plan be approved and it was ***resolved*** to object to the proposed extraction on the grounds that, in Burton Joyce, it would lead to:

* Increased risk of flooding (the Fisherman’s Car Park was specifically noted as a problem site)
* Loss of landscape and visual amenity
* Increased levels of noise and dust
* Increased volume of heavy vehicles on village roads

It was further agreed that the letter of objection be sent to Nottinghamshire County Council by the 10th December deadline.

b. Members discussed publicity and further actions to raise awareness with Burton Joyce residents and it was ***resolved***:

* To exhibit Notts County Council Mineral Extraction information boards in the Burton Joyce Library for 2 weeks commencing Monday 10th November
* To add an A4 laminated Burton Joyce specific sign to the Shelford Campaign roadside boards
* To decline the Shelford vinyl display banner
* To staple Burton Joyce specific information to back of Shelford campaign leaflets
* To host a public meeting on Tuesday 2nd December in the Carnarvon Rooms, Burton Joyce to start at 6.30pm and end at 7.30pm. It was agreed to invite the County Councillors, members of Burton Joyce Society and the public to attend.
* To support Burton Joyce Society in hosting an information stand outside the Co-Op on Saturday 15th November between 10am and 2pm
* To allocate £100 from the Parish Council’s Contingency fund for publicity campaign expenses – publicity items and expenditure to be approved by the Parish Clerk after consultation with Cllrs Fife and Johnson

 **(ii) Burton Joyce Primary School**

It was ***resolved*** to appoint Cllr Hazard as Burton Joyce Primary School Liaison Lead

**(iii) Supporting Local Communities Fund**

It was ***resolved*** to resubmit the Chestnut Grove and surrounding area parking scheme to the Nottinghamshire County Council’s Supporting Local Communities Fund by the December deadline

**14/859 Budget Performance & Bank Reconciliation**

It was ***resolved*** to approve the schedule of cheque payments for October/November and the budget performance and bank reconciliation to the end of September 2014.

**14/860 Annual Insurance Renewal**

 Members noted and approved the annual insurance renewal fee of £3051.69, which represented a slight increase over the previous year. It was noted that the Long Term Agreement would expire until November 2016.

**14/861 NALC 69th Annual General Meeting**

The arrangements for the 69th Annual General Meeting of NALC were noted.

**14/862 Greenwood Tree Planting Scheme**

Members discussed Burton Joyce Parish Council’s proposed application for funding to plant 6 cherry trees on the approach to the Lord Nelson crossing. It was agreed to defer this item until the December meeting, pending further information.

**14/863 Village Hall – Application for Donation**

The background to the application for funding towards new curtains for the Village Hall was described. After consideration of the application against the Parish Council’s Donations Policy, it was ***resolved*** to approve a donation of £100.

**14/864 Gedling Access Road**

Cllr Cluff described the substance of Carlton Le Willow’s Academy’s objection to the proposed route of the Gedling Access Road. It was noted that the key objections were the potential loss of some playing fields and the adequacy of road crossing provision for children entering/leaving the School. Following a lengthy discussion, it was ***resolved*** to write a letter of objection to Gedling Borough Council based on the limited information available at this time.

**14/865 Parish Council Website**

The draft concepts and cost implications for the proposed new Parish Council website had been previously circulated. It was ***resolved*** to approve the website as presented and to arrange payment as specified.

**14/866 Committees**

1. **Amenities**: It was ***resolved*** to receive minutes of meeting held on the 21st October 2014 and to consider the recommendations contained therein:

**(i) Allotments**

 **a. Application for Greenhouse:**  It was ***resolved*** to approve application for greenhouse on allotment 13a

**(ii) Cemetery**

**a. Application for Commemorative Bench:** It was ***resolved*** to approve commemorative bench be sited in space on opposite side of the path to CC’s plot, subject to consent of owners of adjacent grave.

**b. Application to Donate Commemorative Trees:** It was ***resolved*** to approve planting of a tree of reasonable size in the Garden of Rest and to approve cost of £75 to remove stump of dead tree and to approve the planting of a Robinia Pseudo Acaccia in the mid-section of the Cemetery

 **(iii) Roberts Recreation Ground**

**a. Park Signage:** It was ***resolved*** to approve and order park signage as described, with 2 additional A3 signs for inside the park and 4 x A4 copies of Dog Control Orders

**b. Applications for Donations of Commemorative Benches:** It was ***resolved*** to accept the donations of 3 commemorative benches to be sited at the Roberts Recreation Ground. It was agreed that the Parish Clerk, Ground & Amenities Manager and Cllrs Cluff and Blandamer would approve design and siting.

 **(iv) Tree Inspection Policy & Process**

 **a. Tree Policy:**  It was ***resolved*** to approve the Tree Policy as presented and to include addendums re Ash Die Back and Horse Chestnut

 **b. Tree Management Process:**  It was ***resolved*** to approve the Tree Management Process as described

**(v) Christmas Light Schedule**

The Parish Clerk described the proposed changes/additions to the Festive Lighting Scheme and the schedule for installation and it was ***resolved*** to approve the Scheme and Schedule as presented.

 **(vi) Maintenance & Items of Capital Expenditure**

It was ***resolved*** to approve the purchase of a jet washer at a cost of £250.

1. **Planning:** It was ***resolved*** to receive minutes of the meeting held on the 7th October 2014 and to note update of meeting held on the 4th November 2014.
2. **Poplars Sports Ground**: It was ***resolved*** to receive minutes of meeting held on the 28th October 2014 and to consider the recommendations contained therein:

**a**. **Annual Donation from Bar:** It was ***resolved*** to approve the donation of £1255.67 from the Bar for the 2013/14 period

**b. Internal/External Signage:** It was ***resolved*** to approve the internal and external signage as presented

**c. Janitor/Handyman Post:** It was ***resolved*** to delegate authority to recruit a suitable person, subject to final interview and within the confines of existing Ground Staff personnel budget to the Parish Clerk, the Ground & Amenities Manager and Cllr Cluff. It was further agreed that this post be subject to a 3 month trial period and 12 month review.

**d. Ground Hop Proposal:** It was ***resolved*** to approve the Ground Hop event at the standard football pitch hire cost and to charge £1 per car for car parking.

1. **Community Engagement: See 14/858**
2. **Finance & General purposes Committee:** It was noted that there had been no formal meeting in October.

**14/867 Information Update**

**a. 3G Football Pitch Proposal:** Cllr Cluff gave a verbal update on the Football Foundation funding application

**b. SAGE Accounting System:** Upgraded system ordered

**c. War Memorial:** It was noted that several complimentary comments had been received about the War Memorial and it was agreed to thank the Deputy Parish Clerk for getting the project completed to a high standard

**d.** **Annual Bonfire & Firework Display:** Members noted that the event had been well-attended and grateful thanks were extended to all those involved

***Meeting closed at 9.15pm***

***Date of Next Meeting: Tuesday 2nd December 2014***