**MINUTES OF THE**

**BURTON JOYCE PARISH COUNCIL MEETING**

**Held Tuesday 7th October 2014**

**Carnarvon Rooms, Burton Joyce at 7.30pm**

**Present:** Cllrs C & P Blandamer, Cluff, Fife, Greenfield, Hazard, Hutt, Hyde, Johnson, Potter & Wells

**In Attendance:** Jackie Dawn (Parish Clerk) and Phil Palmer (Exec Head – BJ Primary School) for item 14/845 only\*

**14/840 Apologies:** None received

**14/841 Declarations of Interest:** None received

**14/842 Minutes of Meeting held on 30th September 2014**

The Minutes of the meeting held on the 30th September 2014 were agreed as a true record and signed by the Chair.

**14/843** **Open Session for the Public – *meeting adjourned at 7.32pm***

No members of the public present. Themeeting reconvened at 7.33pm

**14/844 Burton Joyce Primary School**

It was agreed to defer this item to later in the agenda.

**14/845 Budget Performance & Bank Reconciliation**

Cllr Hyde described the impact of the Skag Pedestrian Mower on the presentation of figures in the budget performance. Following circulation of a supplementary cheque list and agreement to query the amount invoiced for skip hire, it was ***resolved*** to approve the schedule of cheque payments for September/October and the budget performance and bank reconciliation to the end of August 2014.

**14/845 Burton Joyce Primary School \***

Mr Palmer advised that his role as Executive Head and Head of School had been confirmed and the School was performing well. Mr Palmer confirmed that the Interim Board (IB) was in the process of supporting the transition to a ‘normal’ governing body in January 2015 and they would work in tandem with the new governing body until Spring 2015. Members welcomed the intention of the School to strengthen links within the community and the ‘family’ of local schools. It was agreed that the discussion with regard to strengthening links between the Parish Council and the Primary School would be continued at the Communities Committee meeting on 14th October 2014.

**14/846 Internal Audit Monitoring Report**

The contents of the internal audit monitoring report dated 30th September 2014 written by Cllrs Johnson and P Blandamer was noted.

**14/847 Correspondence**

It was ***resolved*** to note the correspondence detailed as an attachment to the agenda.

**14/848 Standing Orders**

Following a brief discussion,it was ***resolved*** to approve the suspension of Standing Order 71 relating to audio or video recordings and photographs of Parish Council meetings.

**14/849 Burton Joyce Library Team**

Members welcomed the opportunity to attend the unveiling of the new wall hanging in the Library on the 10th November. Cllrs P Blandamer and R Fife agreed to attend and Cllr Hutt agreed to perform the unveiling ceremony.

**14/850 Nottinghamshire County Council – Winter Assistance**

It was ***resolved*** that this item be referred to the Communities Committee with delegated authority to complete any order on behalf of full Council

**14/851 Signage – Roberts Recreation Ground**

It was ***resolved*** to defer approval of new signs at the Roberts Recreation Ground to a future meeting.

**14/852 Committees**

1. **Amenities**: It was noted that there had been no formal meeting held in September 2014.
2. **Planning:** It was ***resolved*** to receive minutes of the meeting held on the 2nd and 30th September 2014 and to note update of meeting held on the 7th October 2014..
3. **Poplars Sports Ground**: It was ***resolved*** to receive minutes of meeting held on the 30th September 2014 and to consider the recommendations contained therein:

**a**. **Review of Fees:** It was ***resolved*** to

(i) Apply a general 1.5% increase for casual bookings and contracted clubs in line with the rate of inflation

(ii) Introduce a set rate of £75 (inc VAT) for children’s parties (14 years old and under) to include a maximum of 5 hours anytime use of the Pavilion (inc set up and clear up) and space for an inflatable in the grounds

(iii) Introduce a set rate of £90 (inc VAT) for a children’s football party (14 years old and under) to include a maximum of 5 hours anytime use of the Pavilion (inc set up and clear up), mini soccer pitch and goals.

**b. Review of Cleaning & Maintenance Arrangements:** It was ***resolved*** to recruit a handy person/cleaner at a salary of up to a maximum of £4160 per annum, to work on a flexible contract and to review this arrangement after 12 months of employment.

**c. Bonfire Night & Firework Display:** It was ***resolved*** to approve arrangements for this year’s Bonfire Night and Firework Display and to maintain the current level of charges at £3.50 per adult and £1.50 per child with pre-school children admitted free of charge.

**d. Pro-Active Fitness:** It was ***resolved*** to support the continuation of outdoor fitness classes by Pro-Active Fitness and to review arrangements again in January 2015.

**e. Planned Maintenance:** It was ***resolved*** to increase the bin capacity at the Poplars Sports Ground to 4 x 240 litre bins at a cost of £10.80 per collection (£140.40 per quarter)

1. **Community Engagement:** It was noted that there had been no formal meeting held in September 2014.
2. **Finance & General purposes Committee:** It was ***resolved*** to receive minutes of meeting held on the 16th September 2014 and to consider the recommendations contained therein:

**a**. **Annual External Audit Report:** It was ***resolved*** to note the outcome and conclusion of the annual external audit report.

**b. Sage Accounting System:** It was ***resolved*** to approve the purchase of a new SAGE accounting system on a monthly fee basis as presented.

**14/853 Information Update**

Members expressed their good wishes for a speedy recovery to former Parish Councillor, William Randall

***Meeting closed at 8.15pm***

***Date of Next Meeting: Tuesday 4th November 2014***