**MINUTES OF THE**

**BURTON JOYCE PARISH COUNCIL MEETING**

**Held Tuesday 2nd September 2014**

**Carnarvon Rooms, Burton Joyce at 7.30pm**

**Present:** Cllrs P Blandamer, Cluff (Chair), Fife, Hazard, Potter & Wells

**In Attendance:** Jackie Dawn (Parish Clerk), Gary Headland (Digital Outreach) and S Poole (GBC Cllr)

**14/815 Apologies:** Cllrs C Blandamer, Greenfield and Hutt

**14/816 Declarations of Interest:** None received

**14/817 Minutes of Meeting held on 1st July 2014**

The Minutes of the meeting held on the 1st July 2014 were agreed as a true record and signed by the Chair.

**14/818** **Open Session for the Public – *meeting adjourned at 7.32pm***

Gary Headland introduced Digital Outreach, a social enterprise charged with informing householders about possible disruption to Freeview TV services as a result of the roll out of 4G technology. It was noted that disruption to this area had been evaluated as minimal and members were advised of the procedures in place to aid those affected. The Parish Clerk agreed to inform residents of the process via the Parish magazine. Themeeting reconvened at 7.45pm

**14/819 Budget Performance & Bank Reconciliation**

It was ***resolved*** to approve the schedule of cheque payments for July/August and September and the budget performance and bank reconciliation to the end of July 2014 which had been previously circulated.

**14/820 Correspondence**

It was ***resolved*** to note the correspondence detailed as an attachment to the agenda.

**14/821 Gedling Access Road**

Following a brief discussion, members noted the planning application submitted to Gedling Borough Council in respect of the Gedling Access Road and it was ***resolved*** to delegate authority for a response to consultation on the Gedling Access Road to the Planning Committee at its meeting September

**14/822 Notts County Council – Local Minerals Plan**

Cllr Fife provided a verbal update on a recent meeting called by Shelford Parish Council to discuss a possible change to the Local Minerals Plan to include the potential extraction from Shelford riverside. It was noted that Brett Aggregates had not submitted a formal application to extract minerals at this site and it was agreed that this situation would be monitored. It was ***resolved*** to write to Shelford Parish Council and offer the support of Burton Joyce Parish Council.

**14/823 Gedling Borough Council – Consultation on Community Infrastructure Levy**

Members discussed the draft proposals re the charging structure in respect of the Community Infrastructure Levy (CIL) and it was ***resolved*** that authority be delegated to the Parish Clerk, in conjunction with Cllr Hazard, to prepare a response on behalf of the Parish Council to the consultation on CIL.

**14/824 Dept of Communities & Local Govt – Technical Consultation on Planning**

It was ***resolved*** that this item be referred to the Planning Committee with delegated authority to complete and return the technical consultation on planning on behalf of full Council

**14/825 Public Footpath, Brusty Place**

Cllr Hazard provided a verbal report on the issue of horses being ridden on the public footpath between Brusty Place and the United Reform Church on Lambley Lane. It was noted that horse riding on public footpaths, pavements and cycle tracks is contrary to Highway Code Rule 54 and therefore constitutes an offence, enforcement of which falls under the remit of the Police. It was ***resolved*** to place an article in the Parish magazine re the misuse of footpaths; to monitor the situation and to ask Notts County Council Highways Department to place signs prohibiting horse riding along the footpath.

**14/826 Notts ALC – New Rules re Open & Accountable Local Government**

Following a brief discussion, it was ***resolved*** to approve delegation of the consideration of the implication of new rules to the F& GP Committee and the impact on existing Standing Orders prior to formal adoption by full Council

**14/827 Sports England Improvement Fund**

Following a brief discussion, it was ***resolved*** to approve the submission of an expression of interest for funding to support the development of a 3G pitch at the Poplars Sports Ground.

**14/828 NALC Annual General Meeting**

It was ***resolved*** that Cllr Fife attend NALC’s Annual General Meeting.

**14/829 Gedling Borough Council – Planning Process Issues**

It was ***resolved*** that Cllrs Cluff and Hazard attend the meeting with Gedling Borough Council to discuss planning process issues.

**14/830 Policing Priorities Meeting**

Following a brief discussion, it was ***resolved*** to approve the application for complimentary use of the Poplars Lounge in respect of the Policing Priorities meeting.

**14/831 Lee Road/Criftin Road**

Cllr Hyde described a piece of land on the junction of Lee Road and Criftin Rod currently used as an informal car park giving people access to the allotments and riverside which appeared to be unadopted. It was ***resolved*** that the Parish Clerk investigate ownership of the site and report back to the Communities Committee meeting in October.

**14/832 Signage Roberts Recreation Ground**

Due to a technical problem it was not possible to table the draft design for a new sign in respect of the Roberts Recreation Ground. It was ***resolved*** to circulate the draft design to all Councillors and if majority approve to place order for sign, if significant objections received then the design would be referred back to the October meeting of the Parish Council.

**14/833 Committees**

1. **Amenities**: It was ***resolved*** to receive minutes of the meeting held on 15th July and to consider the recommendations contained therein:

**a. Application for Shed – Allotment 39b & 13b:** It was ***resolved*** to approve application for the erection of a shed on allotments 39b and 13b.

**b.** **Review of Allotment Fees:** It was ***resolved*** to approve revised charges for allotment fees for 2014 as follows – full plot £41, half plot £27 and a third of a plot £19.50

**c. Cemetery:** It was ***resolved*** to approve revised Cemetery fees as per the attached schedule with effect from 1st October 2014

**d. Cemetery – Older Burial Plots:** It was ***resolved*** to approve the allocation of an initial sum of £100 to carry out remedial work on 6 graves.

**e. Village Centre Planting & Grass Verges:** It was ***resolved*** to approve the removal of the tree boxes in the village centre after the festive lighting display 2015/15 and to refer the item back to the Amenities Committee for recommendations on what should happen on the site once removed.

1. **Planning:** It was ***resolved*** to receive minutes of the meeting held on the 1st, 15th and 29th July 2014.
2. **Poplars Sports Ground**: It was noted that there had been no formal meeting held in July and August 2014.
3. **Community Engagement:** It was noted that there had been no formal meeting held in July and August 2014.
4. **Finance & General purposes Committee:** It was noted that there had been no formal meeting held in July and August 2014..

**14/834 Information Update**

1. **Unity Trust Bank:** The Parish Clerk updated Council on progress towards transfer of banking arrangements.
2. **SAGE Accounting System:** The potential cost of upgrading the SAGE system to facilitate more detailed financial reports was noted and would be discussed by F&GP at its meeting in September.

***Meeting closed at 8.40pm***

***Date of Next Meeting: Tuesday 7th October 2014***