**MINUTES OF THE**

**BURTON JOYCE PARISH COUNCIL MEETING**

**Held Tuesday 3rd June 2014**

**Carnarvon Rooms, Burton Joyce at 7.30pm**

**Present:** Cllrs C & P Blandamer, Cluff (Chair), Fife, Greenfield, Hazard, Hyde, & Wells

**In Attendance:** Jackie Dawn (Parish Clerk), and S Poole (GBC Cllr)

**14/789 Apologies:** Cllrs Hutt, Johnson & Potter

**14/790 Declarations of Interest:** None received

**14/791 Minutes of Meeting held on 5th June 2014**

The Minutes of the meeting held on the 5th June 2014 were agreed as a true record and signed by the Chair.

**14/792** **Open Session for the Public – *meeting adjourned at 7.32pm***

As no items were raised by the public, themeeting reconvened at 7.33pm

**14/793 Budget Performance & Bank Reconciliation**

It was ***resolved*** to approve the schedule of cheque payments for May/June and the budget performance and bank reconciliation to the end of April 2014 which had been previously circulated.

**14/794 Correspondence**

It was ***resolved*** to note the correspondence detailed as an attachment to the agenda.

**14/795 Notts County Council Local Mineral Plan**

Members had previously received information on the additional sand and gravel provision which formed part of the Notts Minerals Local Plan. Following a verbal report by Cllr Fife, it was acknowledged that the revised proposals did not impact on the riverside at Burton Joyce. It was ***resolved*** that the Parish Clerk should write to Nottinghamshire County Council in support of the latest recommendations.

**14/796 Wind Turbine**

Cllr Cluff provided a verbal update on the outcome of the judicial review of Gedling Borough Council’s decision to grant planning permission for the erection of a wind turbine at Woodborough. It was noted that the review had found flaws in the planning process and recommended that the application be re-considered by the Borough Council. It was ***resolved*** that the Parish Clerk, Chair & Vice Chair write to Gedling Borough Council, in view of the findings at Woodborough, to request that they re-consider their decision to grant permission for a turbine on STW land at Stoke Bardolph. It was further ***resolved*** to write to the Secretary of State for Communities and Local Government to advise him of the situation and ask for his assistance with regard to this matter.

**14/797 Public Toilet Update**

The Parish Clerk provided a verbal update on the legal contract re the formal transfer of ownership of the public toilet building adjacent to the Roberts Recreation ground. It was noted that the contract had not yet been signed as the Borough Council had inserted clauses restricting future use of the land which were additional to the ‘Heads of Terms’ previously submitted. The solicitor appointed by the Parish Council had been instructed to challenge this and the Borough Council had subsequently provided written formal instructions that the site could be used either for a replacement toilet or kiosk to raise revenue for the Parish Council, providing this revenue be utilised for public use only. It was noted that the amended contract was now awaited and would be signed by the Parish Clerk and either the Chair or Vice Chair when available. The Borough Council had authorised the removal of the building prior to the formal contracts being exchanged and Cllr Cluff confirmed that the work had now been completed.

**14/798 Roberts Recreation Ground**

Cllr Cluff confirmed that phase 3 of the refurbishment project had now started and provided a verbal update on several necessary minor amendments to the originally approved schedule of work. It was noted that a new rubber mulch surface was to be included around the trampoline and ‘springies’ area; timber posts were to be extended down from the raised platform and the grass on the outside of the play tunnel was to be re-laid and the surface tapered down more. Following a brief discussion about the area immediately in front of the cleared public toilet area, it was ***resolved*** to approve the inclusion of rubber mulch surfaces as described and authorise that a hard-standing area be constructed in a material other than concrete and that the Parish Clerk, Cllr Cluff and Cllr Blandamer be given delegated authority to approve the materials to be used.

**14/799 Committees**

1. **Amenities**: It was ***resolved*** to receive minutes of the meeting held on the 20th May 2014 and to consider the recommendations contained therein:
   1. **Allotment 20b:** It was ***resolved*** to approve the application for a shed as described.
2. **Planning:** It was ***resolved*** to receive minutes of the meeting held on **20th May** **2014** and to consider the following applications:
3. **2014/0386 – 128 Lambley Lane, Burton Joyce**

Ground floor rear extension

It was ***resolved*** that no comment/objection be raised on this application

1. **2014/0532 – Burrows & Close Chemist, Main St, Burton Joyce**

Replace existing signage with new ‘Boots’ signage

It was ***resolved*** that no comment/objection be raised on this application

1. **Poplars Sports Ground**: It was noted that there had been no formal meeting held in May
2. **Community Engagement:** It was noted that there had been no formal meeting held in May
3. **Finance & General purposes Committee:** It was ***resolved*** to receive minutes of the meeting held on the 27th May 2014 and to consider the recommendations contained therein:
4. **CCLA Investment Fund:**  Members had already received a briefing paper prior to the meeting and, following a verbal introduction to the Investment Fund by Cllr Hyde, it was ***resolved*** to agree in principle that the Parish Council invest into the CCLA Investment Fund, subject to approval of administrative and audit arrangements by the Parish Council at its meeting on the 1st July 2014
5. **Unity Trust Bank:** Members had already received a briefing paper prior to the meeting and, following a verbal introduction to the Unity Trust Bank by Cllr Hyde, it was ***resolved*** to agree in principle that the Parish Council transfer its current bank account from the HSBC to the Unity Trust Bank subject to approval of administrative and audit arrangements by the Parish Council at its meeting on the 1st July 2014
6. **Draft Accounts and Asset Register 2013/14:**  The draft Accounts and Asset Register had been circulated to members for consideration prior to the meeting. It was ***resolved*** to formally approve the draft accounts and asset register (2013-14) as presented and to certify that the accounting statements in the Annual Audit Return fairly represented the financial position of the Parish Council for the year ended 31st March 2014.
7. **Internal Audit Report 2013/14:** Copies of the Internal Audit Report 2013/14 had been circulated to members prior to the meeting. Following a brief discussion, it was ***resolved*** to formally accept the internal audit report and to implement actions contained therein.
8. **Annual Governance Statement:** Copies of the Annual Governance statement for 2013/14 had been circulated to members prior to the meeting. Following a brief discussion, it was ***resolved*** to formally approve and sign the Annual Governance Statement as presented.

**14/800 Information Update**

1. **Poplars Land Issues:** Cllr Cluff provided a verbal update on the outcome of discussions with Severn Trent Water concerning land issues at the Poplars Sports Ground. It was noted that arrangements had been agreed with regard to the use of the Fisherman’s Car Park to ease parking problems. The option to situate the proposed all-weather pitch on existing land was now being considered and costings collated for consideration at a future meeting.
2. **DARE Project:** Cllr Hazard advised that he had facilitated the cost of the DARE Project at the Primary School to be met by County & Borough councillors.
3. **Roberts Recreation Ground:** Cllr Cluff asked for members to consider locking/unlocking arrangements of the park following completion of phase 3 and to advise if anybody would be willing to undertake this duty.
4. **Pavement Weeds:** Cllr Greenfield undertook to identify any problem areas and report back to Notts County Council Highways Department.
5. **Carl Froch:** Following the successful retention of his World Super-Middleweight title, it was agreed that the Parish Council would write a congratulatory letter to Carl Froch.

***Meeting closed at 8.45pm***

***Date of Next Meeting: Tuesday 1st July 2014***