**MINUTES OF THE BURTON JOYCE PARISH COUNCIL MEETING**

**Held Tuesday 1st April 2014**

**Carnarvon Rooms, Burton Joyce at 7.30pm**

**Present:** Cllrs C Blandamer, P Blandamer, Cluff, Fife, Hutt (Chair), Hyde, Johnson, Potter & Wells

**In Attendance:** Jackie Dawn (Parish Clerk), S Poole (GBC Cllr) and N Brookes (NCC Cllr)

**14/749 Apologies:** Cllrs Hazard and Greenfield,

**14/750 Declarations of Interest:** None received

**14/751 Minutes of Meeting held on 4th March 2014**

The Minutes of the meeting held on the 4th March 2014 were agreed as a true record and signed by the Chair.

**14/752 Open Session for the Public – *meeting adjourned at 7.32pm***

Cllr Poole advised that the Borough Councillors donation fund had increased to £1500 this year. ***Meeting reconvened at 7.33pm***

**14/753 Budget Performance & Bank Reconciliation**

It was ***resolved*** to approve the schedule of cheque payments for March/April which had been previously circulated and an additional schedule of payments which were tabled at the meeting. The bank reconciliation and financial report to the end of February were noted.

**14/754 Correspondence**

 It was ***resolved*** to note the correspondence detailed as an attachment to the agenda.

**14/755 Gedling Borough Council – Aligned Core Strategy**

Members noted the consultation on proposed modifications to the Aligned Core Strategy and ***resolved*** to delegate authority to the Planning Committee to review and make comment on behalf of the Parish Council by the due date of 30th April 2014.

**14/756 Notts County Council – BJ Library 50th Anniversary**

Members noted the week long celebrations to celebrate the 50th anniversary of Burton Joyce Library commencing on the 14th April.

**14/757 Gedling Borough Council – Trade Waste**

It was ***resolved*** to approve return of the Trade Waste Transfer note as presented.

**14/758 Addiction Problem Advisory Service (APAS)**

It was ***agreed*** that the offer of promotional material to inform the public of the services of APAS would be forwarded to the Library for consideration and the outcome reported to a future PC meeting.

**14/759 Notts County Council - Burton Joyce Primary School**

Cllr Hutt advised that a response to the appeal for information (under the Freedom of Information Act) pertaining to the dismissal of the former Head Teacher had been received from Nottinghamshire County Council. The County Council had confirmed that 11 allegations had been investigated and 6 of these had been put forward to disciplinary proceedings. It was noted that all of the 6 allegations were upheld and were categorised broadly as discriminatory behaviour, inappropriate behaviour towards staff and failure to follow appropriate procedures. 5 of the 6 allegations upheld constituted gross misconduct. Notts County Council has confirmed that a referral has been made to the National College for Teaching and Leadership. It was noted that the NCTL are the regulatory body for teachers in England and in cases of serious teacher misconduct, where all the local complaints procedures have been exhausted, they investigate and decide whether to refer a case to a professional conduct panel. The panel then investigates whether a prohibition order should be issued.

**14/760 Department for Local Communities – ‘Our Big Gig’**

The offer of grants and support available from the Department of Local Communities for community organisers to put on a musical event between 11th and 13th July 2014 was noted. Due to timing issues, it was ***resolved*** to promote the annual ‘Our Big Gig’ initiative in the Parish magazine to raise awareness for 2015.

**14/761 Notts County Council – Rights of Way**

The letter from Notts County Council regarding issues relating to two new proposed rights of way between Criftin Lane and the River and the top of Lambley Lane to Stockhill Farm was noted. Following a brief discussion it was ***resolved*** to delegate authority to make no comment on the proposed rights of way as described.

**14/762 Annual Audit 2013/14**

 It was noted that the statutory deadline for approval of the annual audit return was 30th June and the auditors (Grant Thornton) had requested submission of the completed return by 23rd June. Arrangements for the internal audit and preparation of the annual accounts were discussed and it was ***resolved*** to present the annual audit return to the meeting of the Parish Council on 3rd June for consideration and sign off.

**14/763 Portfolio Holders**

The Chair circulated a list of areas of special interest to members and it was ***agreed*** that councillors would complete this and return to the Parish Clerk for confirmation at the May meeting.

**14/764 Public Toilet Working Group**

It was ***noted*** that the proposed demolition of part/all of the existing toilet block required 3 quotes as per Financial Regulations and not formal tenders as previously minuted.

**14/765 Committees**

1. **Amenities**: It was noted that there had been no formal meeting held in March. It was ***resolved*** to:
	1. Approve the application for a poly-tunnel on allotment 26b
	2. Approve the application for a new shed on allotment 27b subject to the removal of an existing ‘port-a-loo’ building on the plot
2. **Planning:** It was noted that there had been no formal meeting held in March and it was ***resolved*** that no comment or objection be made in relation to application: **2014/0164 –** **10 Wellington Road**
3. **Poplars Sports Ground**: It was ***resolved*** to receive the Minutes of the meeting held on 11th March 2014 and to consider the recommendations contained therein:
4. **Vehicle Break-in:** It was noted that the Poplars Committee were investigating replacement DVR and cameras and a recommendation would be referred to a future meeting.
5. **BJ Junior FC:** Following a brief discussion, it was ***resolved*** to approve the extension of BJ Junior FC’s training period by one month to commence at the beginning of April.
6. **Community Engagement:** It was noted that there had been no formal meeting held in March.
7. **Finance & General Purposes**: It was noted that there had been no formal meeting held in March.

**14/766 Information Update**

* It was confirmed that the Chair of Amenities had signed the Service Level agreement with Gedling Borough Council for the maintenance of St Helen’s Churchyard.
* Cllr Cluff confirmed that the Gedling Borough Council ‘walk-around’ had taken place on Friday 28th March. It was noted that GBC were intending to further reduce some services, including a decrease in the frequency of street cleaning. Cllr Cluff advised that the opportunity for the Parish Council to enter into an agreement with GBC to take over some of the street cleaning duties was being pursued and a proposal would be brought to full Council for consideration once costs and logistics were available.
* It was noted that Network Rail continued to make improvements to the rail track through the village and there had been an appreciable reduction in noise levels as a result of this.
* Notts County Council Highways Department had been advised of a number of loose manhole covers in the village.

**14/767 Parish Office Staffing**

It was ***resolved*** to exclude members of the public from discussion of this item. Following a verbal report from the Chair, it was ***resolved*** to approve the recruitment of a Deputy Parish Clerk to work 10 hours per week. It was agreed that the Chair and the Parish Clerk would draw up a job description and person specification.

***Meeting closed at 8.26pm***

***Date of Next Meeting: Tuesday 6th May 2014***